



Buccaneer Bay Region Florida Odyssey of the Mind 2014-2015



September 2014

Dear Odyssey of the Mind Membership Coordinator,

Welcome and thank you for all you do for the children of the Buccaneer Bay Region. On behalf of the entire Regional Board, good luck to all teams! This may be the most important information we give to you this year, so please take the time to read all pages carefully, make the appropriate copies, and distribute them to EVERYONE who needs to know this information.

Included, please find:

1. **Calendar of Events** - an overview of all due dates and coaching responsibilities.
2. **Registering Your School for a Membership** (www.odysseyofthemind.com, "Register Today!")
 - a. \$135 (1st Membership and discounts for multiple)
 - b. A Single Membership will allow for one team per problem (per division for schools that are K-8, K-12, 6-12, or community groups) plus unlimited Primary teams.
 - c. Creative Competitions, Inc. (CCI) 406 Ganttown Road, Sewell, NJ 08080
3. **Registering a Team for Regional Tournament** (www.floridaodyssey.org) All teams must register online by December 15th in order to avoid a \$20/team late registration charge. (<http://www.floridaodysseyofthemind.org/FLO/MemberHome.php>)
 - a. **Each team** is required to obtain:
 - i. **One judge** for the regional competition. This person agrees to attend judge's training (**January 31, 2015**) and to judge at the regional competition (**February 14, 2015**). Use the info to register the judge online by December 15, 2014.
 - ii. **One worker** (adult) to "work" a two-hour shift on the day of competition or setup the evening before. Workers monitor doors, keep time, run errands, and otherwise help us make sure the regional tournament is successful. We will make sure a worker is not scheduled at the same time his or her team is competing. *Workers less than 18 years of age (16 or 17) must be pre-approved by the regional director BEFORE registering the worker online.* Workers must be registered online by December 15th of this year.
 - b. **FLOMA Team Registration** is located on www.FloridaOdysseyoftheMind.org website, select:
 - i. **Member Area**, which is located on left navigation panel of this site.
 1. **Create an Account** if you do not have one already have one from prior year.
NOTE: Do not create a new one if you cannot remember your Username or password. Bottom of the **Member's Area Home Page**, there is an option to "**retrieve username**" or "**reset password**".
 - ii. Login and "**register your teams**". - Each team is composed of five to seven members in certain age divisions. Check the Odyssey of the Mind Program Guide for grade level cutoffs to make sure you've registered in the correct division. Remember the highest grade of a team determines the division. The roster is part of the team's online registration which **must be completed by December 15, 2014**. The names listed online will be compared to the team's "*Outside Assistance*" form submitted at each level of competition. ***NOTE: Paying for the team's registration LOCKS the roster, so make sure it is correct before submitting payment. After payment, I am the only one who can add team members. Necessary information needed to:*
 - iii. **Register your team:**
 - Member Number
 - Long Term Problem
 - Division #
 - Coach names & info (including cell# and email address)
 - Team member's names, grades and school attending (no more than 7)
 - Team Member Scheduling Conflicts
 - Coach Scheduling Conflicts
 - Additional Requirements
 - When complete – select "**Save Registration**"

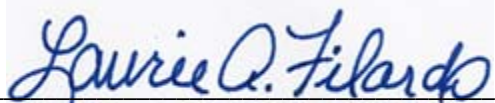
- iv. **Register your Judge:**
 - Judge name, home address, cell phone#, email address, T-shirt size, age, HS graduate, former team member of OM, ever judged for OM, what problem would judge prefer this year, affiliated with any team, past OM experience, other information. When complete – select “[Save Registration](#)”
 - If a large membership has difficulty securing enough judges, the coordinator may request that ONE judge be a junior or senior in high school, but this must be approved by the regional director prior to registering the judge. Judges are committed to one area the whole day of competition and can't leave to see their own child compete in another problem, so teachers, guidance counselors, and administrators make good prospects for judges. Judges are the heart of a quality tournament. For us to ensure a successful experience for the participants, ALL judges must commit to and attend the training (01/31/15), or may receive a \$100 fine and may receive 25 point spirit of the problem penalty. Judge by e-mail of his/her assignment.
 - v. **Register your Worker:**
 - Worker name, home address, cell phone#, email address, age, HS graduate, former team member of OM, what assignment would worker prefer this year, affiliated with any team, past OM experience, other information. When complete – select “[Save Registration](#)”
 - vi. **Registration Fees:** charged at time of online registration:
 - **Team Registration Fee:** \$75/divisional team or \$20/primary team – allows team to attend regional tournament
 - **Regional Team Fee:** \$25/team – this fee helps pay for tournament site, custodial services, printing costs, the program, T-shirts for judges, and other miscellaneous expenses. *This is new for 2014-15.* Last year we had teams provide a \$25 ad in our regional program, but not all teams bought an ad. Remember these ads were to off-set the cost of the program and generate some much needed funds – and it didn't.
4. **High School Senior/College Alumni Scholarship** - Any graduating senior or someone attending college who has participated in the Odyssey of the Mind program for a minimum of two years can apply for this scholarship. The scholarship(s) will be awarded at the regional tournament.
 5. **Spontaneous Workshop Registration** – We're planning one event this year at Collins Elementary School (Riverview) on **TBD**. This event is a ton of creative fun, so be sure to register and attend. The *online registration will be open as soon as I have a date* and once all slots are filled we will close the registration. Maximum number of teams per session will be 20. Cost is \$5/student with a maximum of 7 students per team and no charge for coaches. Parents are encouraged to attend.

REGISTRATION IS REQUIRED FOR THIS EVENT SO THAT WE CAN HAVE MATERIALS AVAILABLE FOR EVERYONE!

 - Session 1: 9am to Noon
 - Session 2: 1pm to 4pm

If you're feeling a bit overwhelmed, please call or email me with any questions or concerns you may have. Please note that I am using the email address, BucBayOotM@gmail.com for most correspondence so be sure you allow this email (sometimes check your SPAM folder). Also, please one of our coach trainings, even if you're an experienced coach. We will be there to offer support and assistance. I look forward to seeing you at trainings, workshops, meetings, and of course, for the Regional Tournament on February 14, 2015. Until then, good luck!

On behalf of the entire Buccaneer Bay Regional Board,



LAURIE FILARDO | *Buccaneer Bay Regional Director*
 Florida Odyssey of the Mind
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 Work Phone: 813.228.4866 | Home Phone: 813.681.6697 | Cellular: 813.545.7046
 Email: BucOotM@gmail.com or LAFilardo@TECOEnergy.com
 Regional Website: www.BucBay.com
 National Website: www.OdysseyoftheMind.com



"Our greatest national resource is the minds of our children." - Walt Disney



More Very Important Stuff



- Each team is required to provide one worker and one judge. If you provide more than one judge or worker per team, that's very helpful for the region, BUT PLEASE DON'T register multiple judges and/or workers with the idea that the extra adults are "back up" or "just in case" the required adult doesn't show up. We train, schedule, and rely on the extras the same as the required. Therefore, **ALL WORKERS AND JUDGES WHO ARE REGISTERED AND SCHEDULED ARE EXPECTED TO FULFILL THEIR OBLIGATION OR THE TEAM WILL BE PENALIZED.**
- Wondering where the state t-shirt went? You can order state merchandise on the Florida Odyssey of the Mind website at www.floridaodysseyofthemind.org.
- PLEASE keep judges informed and reminded of the training and tournament dates. DO NOT just sign up people with the intention of finding a "real" person later. It's time consuming and confusing to reorganize dozens of judges two days before training.
- Primary teams have the same obligations as all other teams: one judge, one worker, team fee, paperwork, etc. One or more primary teams will represent the Buccaneer Bay Region at the State Tournament. The team will not compete, but will perform in both long term and spontaneous. The team will be chosen by random drawing from interested teams at the regional tournament awards ceremony.
- Please be sure to supply current e-mail addresses for all judges, coaches, and workers whenever possible. Most notifications will be issued by e-mail. If you give an e-mail address, please be sure to actually read your e-mail regularly. Thanks!
- FORMS GO WHERE?
 - In order to be more efficient, we want everyone to register online. I do have forms (attached) to help you collect the information you need in order to complete the online registration, but I do not want them – they are for your purposes.

Payment Information

It is imperative that checks be made payable to the correct organization and address.

NATIONAL MEMBERSHIP is \$135 and goes to:
Creative Competitions, Inc. (CCI)
1325 Rte 130 S, Suite F, Gloucester City, NJ 08030
www.odysseyofthemind.com, "Register Today!"

- NOTE:**
- 1.) TEAM REGISTRATION cost is \$75.00/team (\$20.00/primary teams) and
 - 2.) REGIONAL TEAM FEE is \$25/team (in lieu of \$25/team advertisement fee)

Pay all team registrations at www.floridaodysseyofthemind.org through PayPal (\$3 convenience fee) or by generating an invoice and sending a check made payable to "FLOMA" with the invoice to name and address on invoice.

ADVERTISEMENT IN PROGRAM: if you wish to place an AD in the program, please contact me.

Florida Odyssey of the Mind Association, Inc. REGIONAL TOURNAMENT



JUDGE FORM
Please type or print **legibly** using dark ink.
Region: BUCCANEER BAY



I, (print name) _____ represent a team from
(school) _____ Membership# _____
competing in (problem name) _____, (division) _____.

I agree to attend a training session on **Saturday, January 31, 2015**, **AND** to judge at the regional tournament when the Regional Problem Captain tells you at training until the Scorerroom Director releases you on tournament day. Tournament day is **Saturday, February 14, 2015** at **LOCATION YET TO BE DETERMINED**. I understand, that as a judge, I will see only those teams that I am judging. I will NOT be judging my own child's team, and I will NOT be able to leave my position to see any other team perform. I can be reached at:

Judge Name: _____

Judge Home Address: _____

City: _____ Zip: _____

Phone: (include area code) _____ T-Shirt Size: _____

Day: _____ Eve: _____

Cell # (only to be used on day of tournament): _____

Email Address: _____

My past Odyssey of the Mind experience(s) include: _____

I am a former Odyssey of the Mind team member: _____ Yes _____ No

I understand that I am committing to attending one training session and to judging at the regional tournament which last a full day. I acknowledge that if I do not uphold my obligation, the team may receive a 25 point spirit of the problem penalty.

Director's note: Judges must commit to both the training and the tournament dates. The penalties described above will be imposed. Please complete the information on the back so that we can place judges appropriately.

Judge Signature(Not coach) _____

Coach/Coordinator: Judge form is two-sided. Use this form to complete the online team registration found at <http://www.floridaodysseyofthemind.org/FLO/MemberHome.php>

NO CHANGES ONCE ONLINE TEAM FEE IS PAID. All changes after this, notify regional director. PLEASE, ALSO COMPLETE 2ND PAGE OF JUDGE FORM----->

Florida Odyssey of the Mind Association, Inc. REGIONAL TOURNAMENT



JUDGE FORM
Please type or print **legibly** using dark ink.
Region: BUCCANEER BAY



Judge Name: _____

Please complete each question as it applies to you. Circle answers or print requested information.

1.) **Have you ever judges for Odyssey of the Mind?** Yes No (If no, go to #5)

2.) **If Yes, when:** _____ (list all years, if known)

3.) **If Yes, what kind of judge were you?**

Spontaneous Long-Term Score-room Can't Remember

4.) **If you were a long term judge in the past, what problem did you judge most recently?**

Vehicle Technical Classics Structure Theatre

Primary Don't know I was not a long term judge

5.) **As a judge this year, which would you prefer?**

Spontaneous Long-Term Score-room No Preference

6.) **If you would like to be a Long-Term judge, which problem would you prefer?**

Vehicle Technical Classics Structure

Theatre Primary No Preference

7.) **If you were a Spontaneous judge, which of the types to you prefer?**

Hands-On Verbal Hands-On Verbal

Please note: Every effort will be made to give you your preference, but there is no guarantee.

**PLEASE PLAN TO ATTEND THIS TRAINING.
YOU WILL BE CONTACTED BY THE YOUR COACH.**

OFFICIALS/JUDGES TRAINING WILL BE ON:

Saturday, February 1, 2014

LOCATION YET TO BE DETERMINED

8:30a.m. to 3:00 p.m. *

NO CHANGES ONCE ONLINE TEAM FEE IS PAID. All changes after this, notify regional director

**Florida Odyssey of the Mind Association, Inc.
REGIONAL TOURNAMENT**



WORKER FORM
Please type or print **legibly** using dark ink.
Region: BUCCANEER BAY



I, (print name) _____ represent a team from
(school) _____ Membership# _____
competing in (problem name) _____, (division) _____.

I agree to work at the Buccaneer Bay Regional Tournament on Saturday February 14, 2015. The tournament will be at **location yet to be determined** and I understand that I am required to report at the time that will be assigned to me. I may be reached at:

Home Address: _____

City: _____ Zip: _____

Personal Telephone: (Include area code)

Day (_____) _____ Eve (_____) _____

Cell (_____) _____ (only used for emergency)

E-mail Address _____

NOTE: We will not accept any SDHC email address due to issues with the Hillsborough County School District email system. So, please provide us with an alternate that you check regularly.

I would prefer to work in the following position(s): (choose 1st, 2nd and 3rd choices)

- | | | | |
|--------------------|--------------------|--------------------------|-------------------|
| _____ Registration | _____ Sales | _____ Runner | _____ Information |
| _____ Food | _____ Door Monitor | _____ Friday Night Setup | |
- _____ Other (Volunteer Worker Assignment "list" provided to Coordinator/Coach)

- My past Odyssey of the Mind experience(s) include: _____
- I am a former Odyssey of the Mind team member: Yes No
- Age (circle one) Over 18 Under 18 or still in high school
(Regional Direct approval require **BEFORE** registering this worker)
- Are you related to anyone competing in Odyssey this year? Yes No
- If yes, in what problem is he/she competing? _____

I understand that, even though I might not receive my final official assignment until competition day, it is my responsibility to arrive at the workers' check in 10 minutes before at my designated time. I acknowledge that **if I do not uphold my obligations, the above team may receive a 25 point spirit of the problem penalty.**

Worker Signature _____

COORDINATOR/COACH: Use this form to complete the online team registration found at <http://www.floridaodysseyofthemind.org/FLO/MemberHome.php>

NO CHANGES ONCE ONLINE TEAM FEE IS PAID. All changes after this, notify regional director

VOLUNTEER WORKER ASSIGNMENTS

There are many volunteer positions needed to run a smooth tournament. These positions are not always glamorous or fun, but are crucial to putting on a tournament that is fun and not frustrating for the participants and their guests. Any Worker job could be changed at any time based on the needs of the Competition at that time.

SALES 6:30 TO BEYOND AWARDS 2HR/SHIFTS

You will be responsible to aide in the selling of proprietary and other items. You will be responsible for the retrieval of items displayed on the tables from boxed stock. You will NOT be responsible for the taking of any monies, there will be one person designated as the cashier. You will aide in the set-up and pack-up of items, if done during your time slot.

DOOR MONITOR 7:15AM TO 4:00PM 2HR/SHIFTS

Door monitors make certain that audience members do not enter during a team's performance. They also make certain that spectators give right-of-way to teams entering and exiting, help with crowd control, answers questions outside the door (such as "which problem is this?" or "where are the restrooms?" or "is this site on schedule?")

TEAM REGISTRATION: 7:00AM TO 1:00PM 2HR/SHIFTS

Give the coaches and only the coach a packet for their participation in the tournament. Have them sign for the packet, you place the time and print the name of the coach that the packet was given to on the sign-in sheet. Answer their questions to the best of your ability or refer their questions to a Board Member.

WORKER REGISTRATION: 6:30AM TO 4:00PM 2HR/SHIFTS

Find the worker's assignment by school, problem, and division they are representing. Confirm the name. If different then on sheet, print new name. Have the person in front of you sign the assignment sheet. Give them a badge for them to wear when working. Place the time that they signed in. You will also give them a card which they MUST give to the Head Judge or Problem PC, when you arrive at your assigned working position.

INFORMATION SPECIALIST: 6:45AM TO 4:00PM 2HR/SHIFTS

You will be stationed near the entrance to the courtyard. You will have a large map with the different Long Term Problems' event sites, where the Sales table is set-up, where Food/Drink can be purchased, where teams for Spontaneous will be checked-in, where Awards Ceremony will be held, where the bathrooms are. You will also be provided with a list of where the closes stores are, where they can picnic, where they can eat off campus, what is the best place for them to take their props. Last but not least you need to be able to explain what Odyssey of the Mind is; you will be given this also.

COURTYARD/STAIRWELL: 6:45AM TO 5:00PM 2HR/SHIFTS

You are responsible for keeping anyone but Buccaneer Bay Tournament Officials and Score Room Runners or others accompanied by Regional Officials from using the stairwells. There will be one stairwell used by Spontaneous to take their participants to their event site; Spontaneous workers will monitor that stairwell. You will help with information for the participants and guests, i.e. where the event sites are, what bathrooms are available. You will assure that people are picking up after themselves. If you witness any purposeful trashing or destruction of school property you need to intervene, get names and school they attend and let a Board Member know. We need to leave the school as we found it or better than we found it.

ELEVATOR: 6:45AM TO 5:00PM 2HR SHIFTS

The second floor of the school is off limits to everyone other than Buccaneer Bay Regional Board Members, Hospitality Workers moving food, Score Room Runners and Handicapped Students. You need to keep all others out of the elevator. You may also be asked questions about the tournament, where event sites are, where bathrooms are, and you will be given a map to help you with these questions.

FRIDAY NIGHT SET-UP: 5:00PM TO 7:00PM

You will be working the Friday Night before the tournament. You will be bringing and setting up tables from the parking area, boxes of supplies to the Score Room, boxes of supplies to Spontaneous, lifting and moving weights form a downstairs room to the Gym. You could be moving furniture at event sites. There is the potential of a lot of HEAVY LIFTING and moving.

BOB'S CREW: 2:30PM TO 4:30PM

You will be doing a lot of HEAVY LIFTING and moving of boxes, tables, weights, from the event sites to vehicles in the parking circle and rooms in the school.

HOSPITALITY: 7:00AM TO 2:00PM 2HR SHIFTS

You will be responsible for making coffee, putting sodas and bottled water on ice, sorting food items, storing food items, taking food items to sites (if necessary), and replenishing trays for serving. You may also be asked to deliver lunch trays to rooms. You will be responsible for set-up and pack-up all food items.

FOOTBALL STADIUM: 7:00AM TO 6:00PM 2HR SHIFTS

Assignment in Stadium will ensure that teams place pop-up tents ON THE FOOTBALL FIELD in an orderly fashion, no stakes in the ground, grounds are kept clean and clutter-free. This position also directs people onto football field, away from home stands, which is where awards will be held. A large area will be located for teams to sit when awards are being held.