

# SCHOOL COORDINATOR & THEIR ROLE

Contents, Ideas and Concepts Courtesy of  
Maine Odyssey of the Mind  
And  
Buccaneer Bay Region of Florida Odyssey of the Mind

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## WHY BE A SCHOOL COORDINATOR?

1. **You believe** every child should have the opportunity to be creative, learn to solve new problems, and have fun learning.
2. **You believe** every child should learn to work as part of a team to foster success in today's world.
3. **You know** that any worthwhile program needs an organizer.
4. **You know** that by working together, adults who make Odyssey of the Mind happen for the students can make the program better.
5. **You are willing** to work an average of an hour or two each week to help Odyssey succeed in your area.
6. **In short, you are willing to make a difference in the lives of all the Odyssey of the Mind participants at your school!**

## COORDINATOR'S ROLE

1. Meet with interested students and parents to explain the Odyssey of the Mind™ Program.
2. Organize students into teams.
3. Recruit coaches for each team. Teams cannot be formed without coaches.
4. Get teams started:
  - ✓ Meet with teams after school to help them create themes, scripts, ideas for problem solutions, and help the "Brainstorm". (This should be expected from the point of team formation until Christmas vacation.)
5. If requested, the coordinator may continue to meet with teams one time per week to monitor progress.
6. Act as liaison between parents, coaches, students, administrators, teachers, and your Buccaneer Bay Florida Odyssey of the Mind Regional Director.
7. Meet with the coaches as a group to answer questions about team progress (or lack of) and to answer any other questions.
8. Help coaches with required paper work.
9. Provide many materials (spontaneous books, videos, handbooks).
10. Help find required judges and workers for the regional tournament.
11. Purchase the National Membership, which registers your school or organization as a member of Odyssey of the Mind. Once teams have been formed, each team is required by our state to be a "*registered team*". See "COSTS OF ODYSSEY OF THE MIND" on page 3 of this manual for more details.
12. Be available by phone or e-mail almost any hour of the day or night (only a slight exaggeration) to help solve any problems you may be having.
13. Organize dress rehearsal the week before state tournament, if requested.
14. **BE YOUR BIGGEST MEANS OF SUPPORT AND ENCOURAGEMENT AND YOUR ALL ROUND CHEERLEADER.**
15. Almost anything else...other than coaching.

## STEPS TO GETTING STARTED

(Just Suggestions)

1. Talk to the Administration about the goals and the value of Odyssey of the Mind. Get approval. Explain what might be required in terms of sending flyers home, having an Awareness (Informational) Meeting one evening at the school, enlisting a faculty sponsor (mandatory at secondary schools,) and perhaps soliciting teachers to be judges at the Regional Tournament as scheduled.
2. Discuss costs associated with OotM and the school's contribution, if any, who might finance the \$135 membership fee and whether any funds might be available to pay meet fees or coaches' training fees. [Many districts require that a school can only have a certain number of "fundraising activities"], so it is important that

you get approval ahead way in advance of your event.

3. Talk to the PTA/PTSA president about Odyssey of the Mind. If funds are not available from the principal but he or she approves, ask the PTA for funding.
4. Invite interested parents, students and teachers to an Awareness Meeting to tell them about Odyssey and how to form teams. (Regional Board members can help you with this meeting if you wish.) The information about this meeting can be sent by flyer, PTA newsletter and/or announcements over the PA system.
5. Recruit coaches by explaining that a team must have a coach in order to participate fully in OotM. (Some schools have had much success by requiring that team parents have some responsibility, either as coach, assistant, spontaneous coach, etc.)
6. Have students sign up and juggle their interests, ages, and available coaches to form teams. (Ideally, all interested students should have the opportunity to participate.)
7. Ensure the local Odyssey of the Mind Region has you on its mailing list. Contact your Regional Director.
8. Provide initial support to coaches by giving information, copies of the rules and of the problems. Information about training will come from the local region; rules and problems are sent in a packet from the national organization of Odyssey of the Mind, Creative Competitions, Inc. (CCI), when you join.

## WHAT ELSE CAN I DO?

### Not in the basic job description, but you could:

- Help teams with spontaneous practice.
- Be an Odyssey judge or volunteer.
- Organize parent resources and perhaps hold a "skills" workshop to teach students some basic skills, such as sewing, painting, and "brainstorming".
- Have a "Spontaneous Training Workshop" at your school. Each coach provides a problem and runs a station. Assistant coaches bring the teams around to each station.
- Send information about teams to your local newspapers.
- Start an Odyssey Resource Library for your school. Buy a few books or video's from the national organization of Odyssey of the Mind, Creative Competitions, Inc. (CCI), and add to the collection yearly.
- Try your hand at writing a few spontaneous problems for the teams at your school to practice.
- Plan a "Coaches' Recovery Party" and/or an Awards Ceremony for your school.
- Arrange for teams to rehearse at the school and perhaps give a performance to the other students, staff and administration, and civic organizations.

## PROCEDURES SPECIFIC TO INDIVIDUAL SCHOOLS

- What funding is available and who provides it?
- How teams are formed?
- What flyers you want to send home?
- How to best disseminate information?
- How & when to put articles in the school newspaper?
- Whether to have an in-school or PTA performance?
- How to recognize team members and volunteers after the competition?

# HOW TO DEAL WITH MEMBERSHIP AND TEAM REGISTRATION!

(or, How to Make Sure Your Teams are Legal!)

There have been many questions regarding what is a "Membership" and what is "Team Registration".

1. **Membership:** A member may be a school, a recognized community group, or a college or university. A membership fee is \$135 (U.S.). With each membership, you receive:
  - Five long-term problems that are challenging, user-friendly, and cover a wide variety of subjects.
  - One non-competitive primary problem, designed to introduce younger students to creative problem solving.
  - An Odyssey of the Mind Program Guide, which provides coaching information, rules, sample spontaneous problems . . . AND MORE!
  - The Odyssey of the Mind Newsletter, a quarterly publication loaded with valuable program information.
  - The opportunity to enter official competitions.
  - A chance to attend the annual World Finals.
  - The opportunity to win educational scholarships.
  - All mailings and program updates.
  - Support services from International Headquarters.

❖ **To register as a Member**, you need to go to [www.OdysseyoftheMind.com](http://www.OdysseyoftheMind.com).

  - a. To pay for your membership, national will take a check, credit card, or purchase order. See "National Membership Application" found in this manual.
  - b. National membership packets are mailed *generally the 1<sup>st</sup> of September*. Once you receive the national membership packet, **photocopy everything (especially membership card)** for you and the coach. Keep original membership packet in a safe place for future copying needs.
2. **Team Registration:** This refers to any team wanting to participate in a regional tournament that and must pay a team registration fee. There is an additional fee of \$50 should the divisional team advance to State Tournament.

❖ **To register as a team**, you need to go to [www.FloridaOdysseyoftheMind.org](http://www.FloridaOdysseyoftheMind.org). More details are under "MEMBERSHIP AND TEAM REGISTRATION" and go to "FLOMA Team Registration".

  - a. For each online team registration, please make sure that you have completed the following forms for EACH TEAM.:
    - Team Registration Form
    - Judge Form
    - Worker Form

## COSTS OF ODYSSEY OF THE MIND

### **A. What does Odyssey cost?**

- |                             |   |
|-----------------------------|---|
| ➤ National Membership:      | \$135 (subject to change annually).   |
| ➤ Team Registration Fee(s): | \$75 per Division (I-IV) team, \$20 per Primary team.   |
| ➤ Region:                   | There may be other requirements based on region, so please check with your regional director. |
| ➤ Advancement to state:     | \$50 per divisional team. No charge for primary teams.  |

### **B. Who pays?**

- In some schools, the principal or the PTA funds the membership fee to the national organization and the PTA may fund the cost of coaches' training and registration fees.
- The individual team members and parents are usually responsible for the remaining costs (e.g. materials, snacks, OotM merchandise, etc.). Most team members participate for approximately \$30-\$35 per child, even when you add in the occasional pizza!

## RESOURCES FOR YOUR TEAMS

### Balsa Suppliers:

- **SIG Manufacturing: 1-800-524-7805**
- **Balsa USA: 1-800-225-7287**
- **Superior Aircraft Materials: 1-310-865-3220**

### Books:

- Your school library, your local library, Border's Books, Amazon.com, and Creative Competitions, Inc. (1-856-256-2797)

### Games:

- Toys-R-Us, The Gamekeeper, Zainy Brainy

### Raw Materials:

- Home Depot, Lowe's, thrift stores, school supply stores, local hardware stores, MJ Designs, Michael's, Pearle Art Center, local hobby stores, mail-order suppliers, Jo-Ann Fabrics, Total Crafts, etc.

### Skills:

- Ask shop, drama, art, (home economics) teachers, or parents who can teach how to act, sew, put on make-up, dance, wire batteries to a motor, etc. Just make sure that the person teaching a skill knows that he or she may NOT teach directly to the problem that the kids are trying to solve. Showing the kids how to operate equipment or several ways to put something together is OK, though.
- Consider a workshop on a Saturday for all the Odyssey teams at your school. Some home improvement stores (Lowe's and Home Depot) and some craft stores (Joann Fabrics and Michael's) offer free classes on skills that your team(s) may find useful to learn.

### Teamwork:

- Some teambuilding activities are given to coaches at training. Difficulty with individual children might be addressed by meeting with the school counselor and the parents. Refer to our region's "Student-Parent Contract" (See "FORMS in this manual). Each coach should have one of these completed for each team member.

## A FEW QUESTIONS AND ANSWERS

- **Q: How can I be sure which division a team is in?**
  - **A:** Ask students to put their birth dates and grade levels on the sign-up form when you first start organizing teams. That way, you will be certain at which level they should compete!
- **Q: What if a team wants to have team members from more than one school?**
  - **A:** This may happen, but only IF both schools have memberships and IF both schools' principals agree. The schools can even be in different Odyssey regions, but **ALL INVOLVED SCHOOLS OR ORGANIZATIONS MUST HAVE MEMBERSHIPS.**
- **Q: How do we find enough judges to provide for the tournament, especially if we have a lot of teams?**
  - **A:** Start at the very first Awareness Meeting. Inform parents that they must each have a role, whether coach, judges, volunteers, spontaneous problem provider, or whatever. Then, start in October to recruit judges. Talk to teachers, co-workers, team parents, or team parents' relatives (18 years or older) Ask someone who has coached before but is not coaching this year. Give coaches some ownership in this problem also: they must provide a judge. Check with local business members, the Chamber of Commerce, civic organization, and professional organizations.
- **Q: What if a team has 7 members, but then one or more quits?**
  - **A:** If a team has discussed the long term problem **AT ALL** with 7 people, those 7 are carried on the registration for that team until the current year's Odyssey season is over. **They may not be replaced.** The team may continue on, however, even with fewer than 5 members, if they wish. **The team can start with less and add** (e.g. start with 5 and add 2), as long as there have been no more than 7 minds solving the problem.

- **Q: What if some parents are giving Outside Assistance, either with or without the coaches' knowledge, and I find out about it?**
  - **A:** As in all volunteer activities, a certain amount of tact is called for. However, outside assistance does not promote the ethics that Odyssey of the Mind™ has established, therefore, you may need to step in. If the coach is not aware, let him or her know and suggest a letter home to ALL the team parents stressing the importance of allowing the team to create and "own" their own solution. If the coach is aware, and is allowing this to happen, have a meeting with all your coaches and go over the detrimental aspects of Outside Assistance (and not just penalties, though those are important.) If it continues, discuss the situation with your Regional Director.
- **Q: How do we handle a student who is a discipline problem?**
  - **A:** Always inform the parents of the problem first. Enlist their help. You may want to find out if the child really wants to do Odyssey or if his parent pressured him or her to join. If he/she really does want to do Odyssey, find out why he or she is having difficulty getting along. Have a meeting with the coach, parent, and child and set conditions for continuing on the team. If those conditions are not met, inform the parent, perhaps employing the "three strikes, you're out" philosophy. Odyssey always wants every child to succeed, but one student should never be allowed to submarine the efforts of the rest of the team. Remember the school counselor might also be a valuable resource.
- **Q: How do schools determine who can participate?**
  - **A:** Each membership operates as an individual entity in making these decisions, so it's up to the membership's administration (if a school), or your members. Factors to consider may include: number of students who want to participate, amount of funds available, support by parents and the administration, and how many coaches you can recruit. Ideally, **all students who wish to participate should be given the opportunity to be on a team.** However, you may have too few coaches, students that simply cannot work in a small team environment or such a wide variety of ages that forming teams is difficult. If you should choose to limit participation, you might: have auditions; have students do mini-projects to demonstrate interest and commitment; or even simply make this a first-come, first-served activity.
- **Q: How do we find enough coaches???**
  - **A:** TELL PARENTS AT THE VERY FIRST MEETING THAT THEY MUST ALL PARTICIPATE IN SOME WAY, whether as coach, judge, or volunteer. Suggest that they co-coach or be spontaneous coach. Emphasize that they will have lots of help, training, and support.
- **Q: Who can answer any questions I have later?**
  - **A:** Your Regional Director can usually answer any questions you may have.

## **STEPS TO RECRUIT TEAMS AND COACHES**

### **A. First information out:**

In back to school packet or on the first week of school, send out OotM information to all children in the school/organization:

1. Odyssey Info Sheet: One sheet with this year's synopses and some info on the program on the other side. Synopses can also be found at this address: <http://www.odysseyofthemind.com/materials/2011problems.php>
2. Sign-up form (see example in "FORMS"):

**Timeline:** *Deadline should be about 2 weeks after the first information was sent out to parents.*

### **B. In School's first newsletter:**

1. Explain the Odyssey of the Mind program.
2. Give everyone the e-mail address &/or telephone number of school coordinator for more information
3. Mention the **sign-up forms** in back to school packets and make these forms available to everyone in the school's office or school's website.
4. Mention the national Odyssey of the Mind website at [www.odysseyofthemind.com](http://www.odysseyofthemind.com) and the Odyssey world e-group at [www.odyssey-world.org](http://www.odyssey-world.org). The list is a public conversation list for the Odyssey of the Mind creative problem-solving program. Once you have signed up you'll receive e-mails about Odyssey of the Mind. You will also be able to ask any questions you might have and will probably get an answer or suggestion fairly quickly.

5. Invite parents & children to a **School Awareness (Informational) Night**.

### **C. Awareness (Informational) Night:**

1. Pass out a flyer about the **school awareness night**.
2. **Agenda for the school awareness night**.
3. Schedule your Awareness Night around 6:30pm or 7:00pm., so that parents can come back from work and children can also attend. Sometimes, after school or afternoon meets can work.
4. **Have a sign up sheet** with name, grade, returning coach check box, e-mail address & telephone number. You will later be able to contact these people again. Sometimes people do not sign-up for the program but still wish to participate. Follow-ups are always very important. Refer to the sign-up sheet you created to keep track of those in attendance.
5. Have **copies of all the problems** available for parents.
6. **Explain what Odyssey of the Mind** is. Refer to our Information sheet and the national Odyssey of the Mind webpage for more information. (**Ex:** Created by Dr. Sam Micklus, amount of year(s) in existence in the world and in your area.)
7. View new Awareness Video called **A Creative Experience** (2005), which is found on the national website for purchase or download.
8. **Explain the Team process** and the fact that the children need to solve the problem, by themselves and will then perform in front of judges.
9. Explain:
  - Long Term,
  - Style,
  - Spontaneous, and
  - Scoring of the different parts.
10. Give a **brief explanation of the problems**
11. **If possible, have a team perform a spontaneous problem** to give parents and children an idea of what such a problem is all about. Also, you can have those attending the presentation to solve spontaneous problems – parents and kids.

**Timeline:** 2 weeks after the first newsletter, or about 3 weeks after the first information on the program went out. The following forms are found at the back of this document.

- [Odyssey of the Mind Signup Form](#)
- [Important Meeting for Parents of OotM Participants](#)

### **D. Follow-up and putting teams together:**

1. When forming teams, be sure to check with your administration to find out how teams will be selected.
2. Be sure to have flyers, which include a sign-up form, for the students to take home and discuss with their parents. To maximize the amount of returned forms, a school coordinator sometimes needs to send flyers home more than once.
3. Once you've received the sign-up forms back, you will have to put the children into teams. This is usually done according to their choice of problem.
4. **NOTE:** Some schools require all volunteers to be background checked when working with the kids. So, be sure to check with your District or school to find out if this is a requirement. If so, it will be the responsibility of the membership to ensure compliance with this District or school requirement.

### **E. Getting teams started:**

After the teams have been put together, you, as coordinator, will have to notify each one of them by phone or email. You might want to let them know the names of the other members in the team and the name of their coach.

*Timeline: teams should all be put together about 3 weeks after the first information was sent home.*

So:

1. Call parents and advise them that their child has been put in an Odyssey of the Mind team.
2. Write each of the team members & parents a little note that can be sent directly through the school. Invite them to the **"School's kick-off night"** if you decide that this will take place.

## F. Select a Problem to Solve:

### 2011-2012 LONG-TERM PROBLEM SYNOPSES

*All problems have an 8-minute time limit.*

#### **Problem 1: Ooh-Motional Vehicle**

##### **Divisions I, II, & III**

The problem requires teams to design, build, and drive a vehicle that will travel a course where it will encounter three different situations. The vehicle will display a different human emotion for each encounter and one will cause it to travel in reverse. The team will create a theme for the presentation that incorporates the vehicle and the different emotions. The emphases will be on the technical risk-taking and creativity of the vehicle's engineering for travel and change of emotional appearance. **Cost limit: \$145 USD.**

#### **Problem 2: Weird Science**

##### **Divisions I, II, III, & IV**

The team will create and present a performance about a team of scientists on an expedition to uncover the cause of mysterious events. The team will select the location of the expedition from NASA Earth Observatory Photographs to be posted at [http://earthobservatory.nasa.gov/odysseyofthemind/event\\_selector.php](http://earthobservatory.nasa.gov/odysseyofthemind/event_selector.php). The scientists will collect two samples and will report on their findings. The performance will also include a technical representation of the mysterious events, a moving backdrop that helps portray traveling, and a team-created device that the scientists use on the expedition. **Cost limit: \$145 USD.**



**Sponsored by NASA.**

#### **Problem 3: To Be or Not To Be**

##### **Divisions I, II, III & IV**

In this Classics problem, teams will put a musical theatre spin on one of William Shakespeare's most famous lines: "To Be Or Not To Be." Hamlet, the title character, ponders this question and realizes that the easy way out is not always the correct choice. An original "Hamlet" character will face a team-created dilemma. Unlike Shakespeare's Hamlet, the team's character will take the easy way out only to discover that it was the wrong choice. Teams will also incorporate a character that portrays Hamlet's conscience, a creative scene change, a creative costume change, and use of a "trap door." A portion of the performance will include musical theatre elements. **Cost limit: \$125 USD.**

#### **Problem 4: You Make the Call**

##### **Divisions I, II, III & IV**

For this problem, teams will design and build a structure made of only balsa wood and glue that will balance and support as much weight as possible. The structure may have a maximum weight of 9 grams and will receive 2 times the weight held, or 12 grams and receive 1 ½ times the weight held, or 15 grams and receive the actual weight held. The testing of the structure will be presented in a performance that includes mathematics in its theme. **Cost limit: \$145 USD.**

#### **Problem 5: Odyssey Angels**

##### **Divisions I, II, III & IV**

The team will create and present a performance where a group of students travel throughout one or more team-created places where they encounter negative situations. These "Odyssey Angels" change what they find and turn them into positive situations. On their journey, they help two individuals with different problems and help save an entire community from a bad situation. One Odyssey Angel cannot speak, and another has a special team-created power. **Cost limit: \$125 USD.**

#### **Primary: Hide and Peek**

##### **Grades K-2**

The team is to create a device that uncovers three surprise objects by lifting a team-decorated container off of each of them from 5, 8 and 10 feet away. The containers may be raised at any time, in any order, and may be raised simultaneously. The demonstration of the solution will be presented during a performance that integrates raising the containers and the surprise objects in its theme. There will be a narrator character and a setting. **Cost limit: \$125 USD.**

### School Kick-off Night:

**Timeline:** Kick-off night should be about 5 to 6 weeks after the first information package or notice went out to the children and parents.

#### 1. Prepare a form with the information below:

- Problem name
- Problem number
- Membership number (if available)
- Membership Name
- Team members names, Tel # & email
- Coaches names, Tel # & email

## H. During the Odyssey of the Mind Season:

#### 1. Keep information flowing:

It is very important to stay in communication with the coaches. Make yourself available to answer any questions they might have. Don't hesitate to contact your regional director for more information. Remember, information can be obtained by checking the national Odyssey of the Mind website at [www.odysseyofthemind.com](http://www.odysseyofthemind.com), state website: [www.floridaodysseyofthemind.org](http://www.floridaodysseyofthemind.org), or our regional site: [www.bucbay.com](http://www.bucbay.com).

#### 2. As competition approaches:

- **Review form required for competition.** It is important that the coaches be aware of all of the forms needed to compete. Too many times, teams get to competition without some of them, which makes it for a really stressful situation.
- **Schedule a "Dress Rehearsal"**. Although not mandatory, it is a very good idea to hold a dress rehearsal at school. Teams will be able to review their solution, and improve.
- **Spontaneous Workshop.** You might want to think about scheduling a spontaneous workshop if you have several teams. In the gym or school's cafeteria, you can set up stations, with one adult volunteer and a different spontaneous problem at each one. Give the coaches the teams' results so that they can review them at their next meeting.
- **Problem Clarifications.** It is your teams' responsibility to check the national website site frequently to ensure that there have not been any clarifications. See current year's Program Guide for more details.  
**(NOTE: Cutoff for submitting clarification requests is February 15, 2012.)**

## COORDINATOR'S CHECKLIST

- ✓ Register the membership with the national Odyssey of the Mind program at [www.OdysseyoftheMind.com](http://www.OdysseyoftheMind.com)
- ✓ Work with the membership's administrators to advertise the program to students, parents, faculty, etc. Your regional director can help with this by presenting an informational (awareness) session.
- ✓ Sign up coaches and create teams. How teams are formed is up to each individual membership, but each team must have at least one coach; two is better. Your regional director can give you tips in this area.
- ✓ Copy all information provided "**School Coordinator and Their Role**" manual or online at our regional site, and distribute it to coaches. Decide if each team is responsible for securing a judge and a worker or if the membership will handle that. **Be sure that coach, judge, and worker information is their information and not the school's, especially mailing address and cell phone number.** Verify that all coaches, judges, and workers are approved volunteers according to your membership's procedures.
- ✓ Any cell phone numbers for a coach(s), a judge, and a worker **must be with that person on tournament day.** Region will only call this number in case of emergency. Cell phones must be turned off during performances, but make sure that they are checked frequently for messages.
- ✓ Provide your contact information in writing to the coaches so they can inform you of any questions, concerns, or issues that arise.
- ✓ Make sure each coach has a copy of the Odyssey of the Mind Program Guide. The guides can be downloaded free from [www.Odysseyofthemind.com](http://www.Odysseyofthemind.com).
- ✓ Encourage all new coaches to attend one of the basic coach trainings. All coaches and teams would benefit from the spontaneous workshop. (see regional website for dates and locations).
- ✓ When you receive the national packet, make sure each coach has a complete copy of everything, even the

official membership card that includes the name and number.

- ✓ Distribute any information sent by the regional director prior to tournament day. Usually this information will arrive via e-mail.
- ✓ Collect all team forms, t-shirt orders, registration fees, and program ad forms/monies prior to the respective deadlines. Use the information to register each team online at [www.floridaodysseyofthemind.org](http://www.floridaodysseyofthemind.org).
- ✓ All coaches must attend the mandatory coach meeting and all judges must attend judge training. Be sure to remind them prior to the scheduled day. (see regional website for date and location)
- ✓ Encourage others from the membership to attend the regional tournament to support your teams.
- ✓ Be ready to assist teams going on to state with hotel registration, state tournament fee, etc.

## IT'S TOURNAMENT DAY!

### What does a coordinator do at the tournament?

- **Enjoy the day!**
  - Come to the tournament if you can and watch as many different problems and teams as you can find time to watch. Bring a lunch or plan to buy lunch and eat with a friend or a team. If possible, check on your school's judges and volunteers and make sure all is going smoothly.
- **Be sure to volunteer!**
  - The tournament runs on volunteers and we need for everyone to help. Parents, grandparents, staff and administration from the memberships, etc. With everyone pitching in, our tournament will be successful for our team members.
- **Enjoy the students, parents and other coordinators!**
  - Talk to people about their experiences. Help students or parents who are lost or confused.
- **Enjoy your school's teams!**
  - Watch as many of your school's teams as possible. We try to schedule them so you can get to their performances ... this will depend upon how many teams your schools has participating.
- **Enjoy the other schools' teams!**
  - If you have time, go cheer for other teams, also.
- **Enjoy the awards ceremony!**
  - Pat yourself on the back for a job well done and enjoy the excitement of the closing ceremony. If your school has a team that places first, you are welcome to come to the meeting for winning teams after the awards to hear details about the State Tournament.

# MEMBERSHIP AND TEAM REGISTRATION

## 1. National Membership Application

**Always use form in the current year's Program Guide directly from National.**

### ODYSSEY OF THE MIND®

#### 2011-12 MEMBERSHIP APPLICATION

Questions? Email [info@odysseyofthemind.com](mailto:info@odysseyofthemind.com) or call 856.256.2797.

For new memberships or renewals, complete this form and return it with a check, purchase order, or credit card information (see below).

**Check one:**

**Divisions I, II and III:**

**Individual school:** Must register in the school name. May enter one team per problem per division in competition.

**Two or more schools:** Must share the same principal to be under the same membership. Use school district name on application. May enter one team per problem per division in competition.

**Home-schooled students:** Must include at least four home-schooled students. May also include up to three members from one school. May enter one team per problem in competition.

**Community Group:** May enter one team per problem in competition. May not be an organization established solely for the purpose of participating in Odyssey of the Mind. Please submit by-laws if this is a new membership.

**Division IV:**  All team members must be high school graduates and registered for at least one class at a college or university. They do not have to attend the same institution. May enter one team per problem. May proceed directly to World Finals.

Membership name \_\_\_\_\_ Membership number (for renewal, if known) \_\_\_\_\_

Grades covered by membership \_\_\_\_\_ School district \_\_\_\_\_ County \_\_\_\_\_

Contact person (may be a coach) \_\_\_\_\_

Mailing address (for newsletter delivery and correspondence) \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Daytime phone \_\_\_\_\_ FAX \_\_\_\_\_ Email \_\_\_\_\_

\*Each individual membership costs \$135, but you will receive discounts if you purchase more than one membership. For each membership purchased, you get five competitive long-term problems, one primary problem, one copy of the Program Guide, one newsletter subscription, and more!

Individual 2011-2012 Odyssey of the Mind membership @ \$135 .....

Additional membership(s) for the same school or community group @ \$100 .....

6-10 memberships for the same school district (registered at the same time) @ \$120 .....

11 or more memberships from the same school district (registered at the same time) @ \$100 .....

**ODYSSEY OF THE MIND SUPPORT MATERIALS**

A Creative Experience — Odyssey of the Mind promotional video DVD @ \$9.95 .....

\*Lots of Problems . . . And Tips to Make You More Creative @ \$17 tips on problem-solving .....

\*\*Creative Interaction @ \$17 Discusses the importance of interaction between students .....

\*\*Applying Your Creativity @ \$15 Discusses different types of human creativity .....

\*\*The Spirit of Creativity @ \$15 Anecdotes about OotM written by Dr. Sam. ....

Spontaneous Combustion @ \$7.50 Booklet of problems and tips .....

Odyssey of the Mind Program Guide @ \$7.50 (one is included with membership) .....

Coaches Training Video @ \$20 DVD with tips and techniques for coaches .....

packs of Balsa Wood (premium grade AAA 36" x 1/8" x 1/8") @ \$20 per 50 pieces .....

* Spend \$40 or more and get free Shipping & Handling. Orders under \$40, add \$7.50 Shipping & Handling. Contact CCI for S & H outside of the U.S. **There are no Shipping & Handling charges for membership packets. **These books are a collection of long-term and spontaneous problems from past competition years.	Subtotal _____ S & H _____ Total _____
---	--

**Payment Method:**

**U.S. Mail:** Send this completed form along with a check, money order or purchase order, payable to CCI, or with your credit card info to:  
 CCI, 406 Ganttown Road, Sewell, NJ, 08080

**FAX:** Send this form along with a copy of your purchase order, or include your credit card information and fax to 856.256.2798

**On-line:** If paying by credit card, go to [www.odysseyofthemind.com](http://www.odysseyofthemind.com)  
 VISA \_\_\_\_\_ MasterCard \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_

Acct. no. \_\_\_\_\_  
 Exp. \_\_\_\_\_ CVV (security) Code \_\_\_\_\_  
 Signature of cardholder \_\_\_\_\_

SHIPPING ADDRESS (For UPS Delivery)

Is this a residence?  yes  no

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Prov \_\_\_\_\_

Zip \_\_\_\_\_ Country \_\_\_\_\_

## 2. FLOMA Team Registration (Online)

Some Memberships have the School Coordinator register their teams, whereas others have the coach. Please check with your Administration to determine which is appropriate for needs.

❖ **To register your team(s) with our state**

a. In order for you to register your team(s), you must gather the following information **BEFORE** you begin the online registration for **EACH TEAM** you will be registering. Complete the following forms contained in this manual to help assist with completing the online team registration:

• **Team Registration Form**

- **Membership # & Membership Name**
- **Coach(s) Information**

- Name, home address (**NOT** school), phone numbers (cell# is a must), and non-district email address. (Cell # will only be used only in case of emergency.)

➤ **Team Members**

- Names, grades, date of birth, and school attends

- **Judge Form**

- **Membership # & Membership Name**

- **Judge Information** (each team is required to have a Judge for tournament)

- Name, home address (**NOT** school), phone numbers (cell# is a must), and non-district email address. (Cell # will only be used only in case of emergency.)
- What type of judge do they wish to be:
  - Long Term (not the one their team has selected), Spontaneous, or Score Room

- **Worker Form**

- **Membership # & Membership Name**

- **Worker Information** (each team is required to have a Worker for tournament for a 2 hour shift)

- Name, home address (**NOT** school), phone numbers (cell# is a must), and non-district email address. (Cell # will only be used only in case of emergency.)
- Know some “jobs” that they would be interested in. Job duties of the following will be listed on the regional website:
  - Sales, Door Monitor, Registration, Hospitality, Parking, Saturday afternoon cleanup, Friday night setup (limit of 10), Courtyard/stairwell, Elevator.

b. Once these forms are completed, you are now ready to Go to: <http://www.floridaodysseyofthemind.org>

- **Select “Member Area”**



**Florida Odyssey of the Mind**

Welcome to **Florida Odyssey of the Mind** a creative problem-solving competition involving students from kindergarten through college. Please use the links at the left to help get your started on your journey.

Are you looking for the [2011 World Finals results](#) or just want to see how [Florida did](#)?

[2011 State Results](#) now available!

Did you miss Florida Odyssey 2011 or just want to experience it again? Check out this [Florida Odyssey 2011 recap video](#).

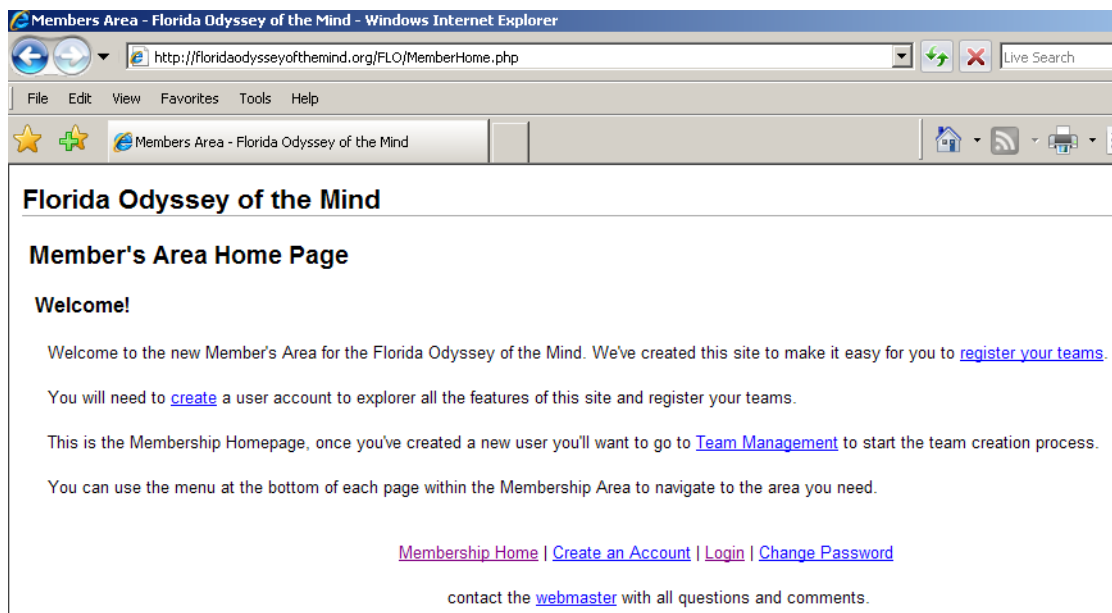
If this is your first time here you can learn more on the [New to Odyssey](#) page.

If you are ready to register a team please go to the [Team Registration](#) page.

**Home**

- [State Tournament](#)
- [Contact Us](#)
- [Events Calendar](#)
- [Merchandise](#)
- [New To Odyssey](#)
- [Alumni](#)
- [Florida at World Finals](#)
- [Member Area](#)
- [Directors Corner](#)
- [Coaches Corner](#)

- ❖ Select “**Membership Area**”



- ❖ If you are NEW, select “**create**” a user account.
- ❖ If you are a returning user, select “**Login**”.
- ❖ Now you are ready go online and register your team(s). Please select “**Team Management**”.
- ❖ **Team Management**
  - On this page you can add a new team or edit an existing team. If you do not have all the information needed to complete the registration you can save your progress and return at your convenience. Once you have completed all required information, including adding the requisite Judges & Workers, you can complete your registration by making payment via Check or PayPal.
  - **Create a Team**
    - New team registration.
  - **Edit / Delete an Existing Team**
    - You can edit or delete teams you've created ***but not yet paid for.***
  - **Pay for a team**
    - Teams with a completed registration.
  - **Existing Invoices**
    - Teams that have been invoiced. You can reprint an invoice by clicking its invoice number.
- ❖ **REMEMBER:**
  - Once a person has registered a team(s), only that person can register the team for State Tournament.
  - Once you have paid, no changes will be allowed to team member roster, so be sure 100% before you pay your team registration fee that you have the correct team members listed.

### 3. FLOMA Online Registration Questions

## [FLOMA - Team Registration](#)


Fill out all information and save your registration, before you pay for your team you can come back and make changes.


Region

Membership Name  


Membership #  

Long Term Problem  

Division  


Fields marked with a Green Flag (  ) are required to complete your registration.

### **First Coach**

First Name  

Last Name  

e-Mail  

**A Day, Evening or Cell phone is required for the 1st coach.** 

Day Phone

Evening Phone

Cell Phone

Fax

Address Line 1  

Address Line 2

City   State   Zip  

### **Second Coach**

First Name

Last Name

e-Mail

Day Phone

Evening Phone

Cell Phone

Fax

Address Line 1

Address Line 2

City  State   Zip

**Team Members**

	Name	Grade	School
1	<input type="text"/>	Select Grade ▼	<input type="text"/>
2	<input type="text"/>	Select Grade ▼	<input type="text"/>
3	<input type="text"/>	Select Grade ▼	<input type="text"/>
4	<input type="text"/>	Select Grade ▼	<input type="text"/>
5	<input type="text"/>	Select Grade ▼	<input type="text"/>
6	<input type="text"/>	Select Grade ▼	<input type="text"/>
7	<input type="text"/>	Select Grade ▼	<input type="text"/>

Members 8, 9 and 10 are only available in Primary Division (Grades K-2).  
**BUCCANEER BAY DOES NOT ALLOW additional members.**

8	NOT ALLOWE	Select Grade ▼	<input type="text"/>
9	NOT ALLOWE	Select Grade ▼	<input type="text"/>
10	NOT ALLOWE	Select Grade ▼	<input type="text"/>

Please make us aware of any circumstances we'll need to know when scheduling. All effort will be made to accommodate your needs but cannot be guaranteed.


**Team Member Scheduling Conflicts** 📅 (Enter 'None' if no conflicts)

**Coach Scheduling Conflicts** 📅 (Enter 'None' if no conflicts)

**Additional Requirements** 📅 (Enter 'None' if no additional requirements)

**Don't Forget!** You may also have to sign up volunteers before this team registration will be complete.

## [FLOMA - Judge Registration](#)

Fields marked with a Green Flag (  ) are required to complete this registration.

**This information is only available to Regional Directors and Problem Captains**

Associated Member Number: <input type="text"/>	Associated Team ID: <input type="text"/>
Region: <input type="text"/>	Problem: <input type="text"/>


### Contact Information

First Name  

Last Name  

Personal e-Mail    
Not school email!

**Please enter at least one phone number this person can be reached at, including area code.**

Primary Phone contact Type:  Select  

2nd Phone Type:  Select

3rd Phone Type:  Select

Fax

**Please leave a number that can be used to discuss the registration and a number for the event day.**

### Home Address (Not a school address!)

Street Address Line 1  

Street Address Line 2

City   State  Florida   Zip  

Official's T-Shirt Size  Select Size

Age?  Below 16 years old  16 to 17 years old  18 years or older

High School graduate?  No  Yes

Is this person a former team member?  No  Yes

Has this person ever judged for Odyssey of the Mind?  No  Yes

If Yes, when?  list all years, if known (ie "2007,2008,2010")

If Yes, as what kind of judge most recently?  Select Type

If Yes, in what position?

Which problem would the person prefer this year?  Select Type

What position would this person prefer this year?

**Please Note:** Every effort will be made to grant the preference, but there is no guarantee.

**Team Affiliation**

Is this person associated with any team member? Please list Names, Relationships and Team Divisions/Problems.

**Past Odyssey Experience**

**Other Information**


Any other information we should know? Any special needs or conflicts we should be aware of?

**All Judges Will Be Trained On:  
Saturday, February 4, 2011  
Strawberry Crest High School  
8:00a.m. to approximately 3:00 p.m.**

If this obligation is not met, the team may be assessed a \$100 fine and also may receive a 25 point penalty.

**Directors note:** Judges must commit to both the training and the tournament dates. The penalties described above will be imposed.

## FLOMA - Worker Registration

Fields marked with a Green Flag (  ) are required to complete this registration.

<b>This information is only available to Regional Directors</b>	
Associated Member Number: <input type="text" value="7238"/>	Associated Team ID: <input type="text" value="2968"/>
Region: <input type="text" value="Buccaneer Bay"/>	

### Contact Information

First Name  

Last Name  

Personal e-Mail  

Not school email!

**Please enter at least one phone number this person can be reached at, including area code.**

Primary Phone contact Type:  

2nd Phone Type:

3rd Phone Type:

Fax

**Please leave a number that can be used to discuss the registration and a number for the event day.**

### Home Address (Not a school address!)

Street Address Line 1  

Street Address Line 2

City   State   Zip  

Age?  Below 16 years old  16 to 17 years old  18 years or older

High School graduate?  No  Yes

Please rank the preference of these positions the worker could fill, every effort will be made to match the worker with their #1 position but since we cannot guarantee first choice please choose subsequent preferences.

First Preference:

Second Preference:

Third Preference:

Fourth Preference:

Is this person a former team member?  No  Yes

**Team Affiliation**

Is this person associated with any team member? Please list Names, Relationships and Team Divisions/Problems.



**Past Odyssey Experience**



**Other Information**

Any other information we should know? Any special needs or conflicts we should be aware of?

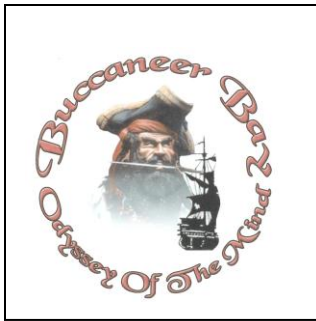


**Notice to Worker:**

I understand that, even though I might not receive my final official assignment until competition day, it is my responsibility to arrive at the workers' check in 10 minutes before at my designated time. I acknowledge that if I do not uphold my obligations, the above team may receive a \$100 fine and may receive 25 point spirit of the problem penalty.



# FORMS



## Meeting for Parents of OotM Participants

**When?** \_\_\_\_\_

**Time?** \_\_\_\_\_

**Where?** \_\_\_\_\_

### **Who Should Attend?**

- ✓ Parents of Odyssey of the Mind participants.
- ✓ Each team member **must** be represented by an adult.
- ✓ Participants **may** attend.

### **Why?**

We will.....

- Make final determination of coaches.
- Exchange phone numbers, email addresses, etc.
- Complete paper work.
- Establish meeting times.
- Discuss carpooling.
- Determine parent responsibilities:
  - Snacks
  - Communication
  - Transportation
  - Fund-Raising committee
  - Provision of judges and/or volunteers

.....**To be completed and returned to school**.....

I have received the notice regarding the important Parent Meeting and I (we) will attend or I (we) will send an adult representative to the Odyssey of the Mind organization meeting

on \_\_\_\_\_, at \_\_\_\_\_.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Participant Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Birth Date



## Parent Volunteer Form

Name: \_\_\_\_\_

Name of student: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Emergency cell phone # (only on tournament day): (\_\_\_\_\_) \_\_\_\_\_

### **Role(s) you are willing to take:**

- Head coach
- Spontaneous coach
- Provide place for team to meet
- Team shopper
- Provider of prop, scenery transportation
- Snack organizer/provider

What specific skills can you provide the team as a coach or as a resource?  
(sewing, mechanical, script writing, art work, construction, etc.)

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Suggestions for others who might provide assistance?

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Any Questions you may have?

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## Student – Parent Contract

\_\_\_\_\_ has been selected as a member of an Odyssey of the Mind Team. In order to insure that parents and students understand the responsibility and commitment needed by each Odyssey of the Mind member, please take the time to read over and sign this contract with your child.

### **STUDENT CONTRACT**

**Students:** please initial your agreement to each item.

- \_\_\_\_\_ I realize that no Odyssey of the Mind problem has only one solution, and that a successful team is one that cooperates by considering EVERYONE'S solution. I will not criticize anyone's ideas.
- \_\_\_\_\_ I agree that my behavior at meetings will be constructive.
- \_\_\_\_\_ I agree that each Odyssey of the Mind team meeting is valuable and will attend each meeting as best I can. If a conflict arises, I will notify my coach in advance.
- \_\_\_\_\_ I agree to cooperate on whatever solution the team chooses, even if it's not my first choice.
- \_\_\_\_\_ I agree that all solutions, including props, costume, signs, etc. will be made completely by me or a member of my team. I realize that if there is any part of our solution that the team cannot complete without adult assistance, we must redesign that part of the solution.
- \_\_\_\_\_ I understand that the Florida Odyssey of the Mind (FLOMA) program recognizes all teams that bring a solution to the tournament are considered 'winners', I agree to show other teams the utmost respect and good sportsmanship.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

### **PARENT CONTRACT**

**Parents:** please initial your agreement to each item.

- \_\_\_\_\_ I agree, in the proper spirit of Odyssey of the Mind, not to interfere with the team's solution. All creations, inventions, decorations, ideas, must come from the team members.
- \_\_\_\_\_ I agree to make every effort to have my child attend each meeting. If there is a conflict, my child or I will notify the coach. I understand that they have a commitment to their team.
- \_\_\_\_\_ I realize that my child's coach will be contributing a significant amount to time and efforts to provide a rewarding experience. I will try to be as cooperative and helpful as possible.
- \_\_\_\_\_ I understand the Odyssey of the Mind philosophy doesn't measure team success with scores but by the learning experience and accomplishment that team members feel from solving the problem. I promise to help my child concentrate on having a positive experience.

Parent's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*Signed form needs to be kept by team coach\*\*\***



# Buccaneer Bay Region Team Member Contract

Long-Term Problem \_\_\_\_\_ Division \_\_\_\_\_

Membership Name \_\_\_\_\_ Membership # \_\_\_\_\_

Coach(s) \_\_\_\_\_

- **We, the team members, coaches and parents, know that** competing at Florida Odyssey of the Mind Buccaneer Bay Regional Tournament is a great achievement and that we are representing each other as well as our families, school and region. We are proud of our accomplishments and we want to make everyone else proud of us.
- **We have read and understand** the rules in the Odyssey of the Mind Program Guide 2010-2011. We are aware that the judges must enforce these rules.
- **We have read and understand** the rules in the long-term problem our team solved. We are aware that the judges must enforce these rules.
- **We will respect the judges** and other tournament officials and remember that they volunteer their time to provide us the opportunity to participate at Regional Tournament.
- **We believe** that we should be treated fairly, with respect and kindness, and we will treat all others in the same manner.
- **We will respect** the Strawberry Crest High School campus and all of the school's staff.
- **We will not damage** Strawberry Crest High School property, other teams' materials, or any property that is not our own while we are at Regional Tournament. We understand that causing harm or damage to other people or their property will result in appropriate disciplinary action.
- **We will adhere** to the Hillsborough County School District policy on how to act, dress, and behave on this campus.  
**ALL standard school rules and policies** that are in effect during school hours will be enforced throughout Tournament Day. We can and will issue penalties based on any lack of adherence to the School District of Hillsborough County rules and policies.
- **I refuse to accept** Outside Assistance or give it to other teams. This includes posting or viewing videos of solutions on video sharing web sites such as **YouTube** until after World Final as stated in the Program Guide.
- **We will report** anyone causing harm/damage to any person or property. It is our responsibility to notify an official so that person can be stopped. If we fail to do so we are condoning that behavior.
- **We know that** inappropriate behavior/actions by our team or the individual team member(s), coach(s) or supporters may result in disciplinary action that could include forfeiture of awards even after awards have been announced, probation, suspension or denial of future membership.
- **We will do our best** to make Regional Tournament a fun and memorable experience filled with the opportunity to meet new people from around the state and to have fun!

Coach #1: \_\_\_\_\_ Coach #2 \_\_\_\_\_

Team Member: \_\_\_\_\_ Parent: \_\_\_\_\_

Team Member: \_\_\_\_\_ Parent: \_\_\_\_\_

Team Member: \_\_\_\_\_ Parent: \_\_\_\_\_

Team Member: \_\_\_\_\_ Parent: \_\_\_\_\_

Team Member: \_\_\_\_\_ Parent: \_\_\_\_\_

Team Member: \_\_\_\_\_ Parent: \_\_\_\_\_

Team Member: \_\_\_\_\_ Parent: \_\_\_\_\_

**Be sure to review this form with the team and their parents. It must be filled out and signed by every team member, a parent or guardian for every team member, and every coach. This completed and signed form must be presented to the officials at the Florida Odyssey of the Mind Buccaneer Bay Regional Tournament Registration Desk in order to receive your registration packet.**



## Odyssey of the Mind Sign-up Form

**Congratulations!** You have decided to join our Odyssey of the Mind family! Just fill out the information below and return it to your school coordinator! You will be contacted very soon with more information on your Odyssey of the Mind team!

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Email Address: \_\_\_\_\_

Other telephone #: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

**Parents,** Please **check at least one box** if you are interested in coaching or helping on tournament day.

<u>I am interested in Coaching or helping Coach.</u> <input type="checkbox"/>	<u>I am interested in being a Judge</u> <input type="checkbox"/>	<u>I am interested in helping out on Tournament day as a worker (2 hr shift)</u> <input type="checkbox"/>
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All parents have to help us out. Please indicate the problem of your choice! You might want to indicate your 1st, 2<sup>nd</sup>, & 3<sup>rd</sup> choices, just in case your first choice is no longer available. All parents have to help us out.

<u>JUDGE FOR:</u> <b>Ooh-Motional Vehicle</b> #1-Vehicle Problem <input type="checkbox"/>	<u>JUDGE FOR:</u> <b>Weird Science</b> #2-Technical Problem <input type="checkbox"/>	<u>JUDGE FOR:</u> <b>To Be or Not To Be</b> #3-Classics/Performance Problem <input type="checkbox"/>
<u>JUDGE FOR:</u> <b>You Make the Call</b> #4-Structure Problem <input type="checkbox"/>	<u>JUDGE FOR:</u> <b>Odyssey Angels</b> #5-Theatrical Problem <input type="checkbox"/>	<u>JUDGE FOR:</u> <b>Hide and Peek</b> #6-Primary/Non-competitive Problem <input type="checkbox"/>
<u>JUDGE FOR:</u> <b>SPONTANEOUS</b> <input type="checkbox"/>	<u>JUDGE FOR:</u> <b>SCOREROOM</b> <input type="checkbox"/>	<u>WORKER FOR:</u> <b>SALES</b> <input type="checkbox"/>
<u>WORKER FOR:</u> <b>HOSPITALITY</b> <input type="checkbox"/>	<u>WORKER FOR:</u> <b>REGISTRATION</b> <input type="checkbox"/>	<u>WORKER FOR:</u> <b>FRIDAY NIGHT SET-UP</b> <input type="checkbox"/>
<u>HELP COACH:</u> <b>ASSISTANT COACH</b> <input type="checkbox"/>	<u>HELP COACH:</u> <b>SNACK COORDINATOR</b> <input type="checkbox"/>	<u>HELP COACH:</u> <b>SPONTANEOUS COACH</b> <input type="checkbox"/>

**\*\*\*Form needs to be kept by team coach\*\*\***



**Florida Odyssey of the Mind Association, Inc.  
REGIONAL TOURNAMENT**

**Team Registration Form**

Region: **BUCCANEER BAY**

Membership Number: \_\_\_\_\_ County: \_\_\_\_\_

Membership Name: \_\_\_\_\_  
(see school contact person for official name)

Long Term Problem Name: \_\_\_\_\_ Division: \_\_\_\_\_

**Coach # 1 Name:** \_\_\_\_\_

Coach Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (include area code)  
Day: \_\_\_\_\_ Eve: \_\_\_\_\_

Cell # (only to be used on day of tournament): \_\_\_\_\_

Email Address: \_\_\_\_\_

**Coach # 2 Name:** \_\_\_\_\_

Coach Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (include area code)  
Day: \_\_\_\_\_ Eve: \_\_\_\_\_

Cell # (only to be used on day of tournament): \_\_\_\_\_

Email Address: \_\_\_\_\_

Member Name	Grade	School Attending
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Please note the restrictions regarding adding team members and grade restrictions for divisions in the [Odyssey of the Mind Program Guide](#).

**Information for the Coordinator/Coach:** Keep this for online registration and your records.

**CHANGES AFTER DECEMBER 15, 2011 PLEASE NOTIFY REGIONAL DIRECTOR**



## Florida Odyssey of the Mind Association, Inc. REGIONAL TOURNAMENT

### Judge Form

Please type or print legibly using dark ink.

Region: **BUCCANEER BAY**

I, (*print name*) \_\_\_\_\_ represent a team from  
(*school*) \_\_\_\_\_ Membership# \_\_\_\_\_  
competing in (*problem name*) \_\_\_\_\_, (*division*) \_\_\_\_\_.

I can be reached at:

Judge Name: \_\_\_\_\_

Judge Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (include area code) \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_

Day: \_\_\_\_\_ Eve: \_\_\_\_\_

Cell # (only to be used on day of tournament): \_\_\_\_\_

Email Address: \_\_\_\_\_

1. My past Odyssey of the Mind experience(s) include: \_\_\_\_\_
2. I am a former Odyssey of the Mind team member: \_\_\_\_\_ Yes \_\_\_\_\_ No
3. I agree to the following:
  - a. To attend a training session on **Saturday, February 4, 2012** at 8:00am.
  - b. To judge at the regional tournament on **Saturday, February 18, 2012 at Strawberry Crest High School.**
    - i. I will be released from my judging assignment only by the Problem Captain as instructed by the Score Room Director on tournament day.
    - ii. I understand, that as a judge, I will see only those teams that I am judging.
    - iii. I will NOT be judging my own student/child's team.
    - iv. I will NOT be able to leave my position to see any other team perform.
  - a. I understand that I am committing to attending the judge training session and to judging at the regional tournament which last a full day.
  - b. I acknowledge that if I do not uphold my obligation, any team not providing a judge by the designated deadline may be assessed a \$100.00 fine to be paid prior to the award ceremony.
  - c. If a team's designated judge does not report for duty at the designated time and place on the day of the tournament, that team may receive a 25 point spirit of the problem penalty.
  - d. The Problem Captain will notify the director or their appointee that the spirit of the problem penalty has been assessed.

**Director's note:** Judges must commit to both the training and the tournament date. The penalties described above will be imposed. Please complete the information on the back so that we can place judges appropriately.

Judge Signature (Not coach) \_\_\_\_\_

**Information for the Coordinator/Coach:** Keep this for online team registration. Be sure to make a copy your records, give a copy of both sides to the coach and judge for their records.

**PLEASE, ALSO COMPLETE THE OTHER SIDE----->**

**CHANGES AFTER DECEMBER 15, 2011, PLEASE NOTIFY REGIONAL DIRECTOR**

This is a two-sided form.

Complete one per team.



## Florida Odyssey of the Mind Association, Inc. REGIONAL TOURNAMENT

### Judge Form

Please type or print legibly using dark ink.

Region: BUCCANEER BAY

Judge Name: \_\_\_\_\_

Please complete each question as it applies to you. Circle answers or print requested information.

- 1.) **Have you ever judges for Odyssey of the Mind?**      Yes      No (If no, go to #5)
- 2.) **If Yes, when:** \_\_\_\_\_ (list all years, if known)
- 3.) **If Yes, what kind of judge were you?**  
Spontaneous      Long-Term      Score-room      Can't Remember
- 4.) **If you were a long term judge in the past, what problem did you judge most recently?**  
Vehicle      Technical      Classics      Structure      Theatre  
Primary      Don't know      I was not a long term judge
- 5.) **As a judge this year, which would you prefer?**  
Spontaneous      Long-Term      Score-room      No Preference
- 6.) **If you would like to be a Long-Term judge, which problem would you prefer?**  
Vehicle      Technical      Classics      Structure  
Theatre      Primary      No Preference
- 7.) **If you were a Spontaneous judge, which of the types to you prefer?**  
Hands-On      Verbal Hands-On      Verbal

**Please note:** Every effort will be made to give you your preference, but there is no guarantee.

**PLEASE PLAN TO ATTEND THIS TRAINING.**

**YOU WILL BE CONTACTED BY THE YOUR COACH.**

**All Judges Will Be Trained On:**

**Saturday, February 4, 2012**

**Strawberry Crest High School**

**8:00a.m. to 3:00 p.m. \***

**Information for the Coordinator/Coach:** Keep this for online team registration. Be sure to make a copy your records, give a copy of both sides to the coach and judge for their records.

# Florida Odyssey of the Mind Association, Inc. REGIONAL TOURNAMENT



**Worker Form**  
Please type or print legibly using dark ink.

I, (*worker name*) \_\_\_\_\_ represent a team from  
 (*school*) \_\_\_\_\_ Membership# \_\_\_\_\_  
 competing in (*problem name*) \_\_\_\_\_, (*division*) \_\_\_\_\_,  
 and I agree to volunteer for a two-hour shift on **Saturday February 18, 2012 at Strawberry Crest High School (4691 Gallagher Rd., Dover, 33527)**. I will receive my assignment from my team's coach. My contact information is:

Home Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone Day: ( \_\_\_\_\_ ) \_\_\_\_\_ Eve: ( \_\_\_\_\_ ) \_\_\_\_\_  
 Cell # (only to be used on day of tournament): \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_  
 Email Address: \_\_\_\_\_

➤ My past Odyssey of the Mind experience(s): \_\_\_\_\_  
 \_\_\_\_\_

- I am a former Odyssey of the Mind team member: Yes \_\_\_\_\_ No \_\_\_\_\_
- I understand that, even though I might not receive my final official assignment until competition day, it is my responsibility to arrive at the officials' check in at my designated time.
- I would prefer to work in the following position: (**Select 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice:**)

Registration	Sales	Runner	Score Room
Information	Food/Hospitality	Door Monitor	Friday Night Setup

- I understand that I am committing to attending at the regional tournament for a two (2) hour shift. I acknowledge that if I do not uphold my obligation, any team not providing a worker by the designated deadline may be assessed a \$100.00 fine to be paid prior to the award ceremony. If a team's designated worker does not report for duty at the designated time and place on the day of the tournament, that team may receive a 25 point spirit of the problem penalty. The Problem Captain will notify the director or their appointee that the spirit of the problem penalty has been assessed.

**Director's note:** Every effort will be made to allow a worker to see a family member perform. List on the back of this for all other teams with which you are affiliated.

**Worker Signature** \_\_\_\_\_

**Information for the Coordinator/Coach:** Keep this for online team registration. Be sure to make a copy for your records and give a copy to the coach and worker. Worker assignment will be given to the coach at the mandatory coach training.

**CHANGES AFTER DECEMBER 15, 2011, PLEASE NOTIFY REGIONAL DIRECTOR**

## Style Form

Always use form in the current year's Program Guide directly from National.

### Style Form

Team members must complete this form. Adults may help fill it out for Division I team members only. **A minimum of four copies is required for each competition.** These must be presented to the Staging Area Judge.

**PLEASE PRINT.** \*Note that no element scored in the Long-Term problem may be selected.

Long-Term Problem \_\_\_\_\_ Division \_\_\_\_\_

Membership Name \_\_\_\_\_ Membership # \_\_\_\_\_

City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Country \_\_\_\_\_

Judge(s) \_\_\_\_\_

Style Category (Team fills in #1 to #4)	Possible Points	Points Awarded (Judge fills in)
1.	1 to 10	1. _____
2.	1 to 10	2. _____
3.	1 to 10	3. _____
4.	1 to 10	4. _____
5. Overall effect of the four Style elements in the performance	1 to 10	5. _____

Briefly tell how the four Style elements combine to enhance the long-term problem solution. **Please print or type and use only the space below.**

**TOTAL STYLE SCORE =**  
(Maximum possible = 50 points)

*NOTE: This form may be photocopied or scanned into a computer, but the information may not be altered in any way.*

## Materials Value (Cost) Form

Always use form in the current year's Program Guide directly from National.

### Material Values Form

Team members must complete this form and list all items used in the presentations of their problem solution including those exempt from cost and assigned a value. Adults may help fill it out for Division I team members only. Do not include sales tax.

Long-Term Problem \_\_\_\_\_ Division \_\_\_\_\_

Membership Name \_\_\_\_\_ Membership # \_\_\_\_\_

City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Country \_\_\_\_\_

Name of Item (e.g. wood, fabric, etc.)	Used For (e.g. costumes, props, all areas, etc.)	Value (used value)
1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____
4. _____	4. _____	4. _____
5. _____	5. _____	5. _____
6. _____	6. _____	6. _____
7. _____	7. _____	7. _____
8. _____	8. _____	8. _____
9. _____	9. _____	9. _____
10. _____	10. _____	10. _____
11. _____	11. _____	11. _____
12. _____	12. _____	12. _____
13. _____	13. _____	13. _____
14. _____	14. _____	14. _____
15. _____	15. _____	15. _____
16. _____	16. _____	16. _____
17. _____	17. _____	17. _____
18. _____	18. _____	18. _____
19. _____	19. _____	19. _____
20. _____	20. _____	20. _____

**TOTAL VALUE OF MATERIALS USED = \_\_\_\_\_**

*NOTE: This form may be photocopied or scanned into a computer, but it may not be altered in any way.*

## Outside Assistance Form

Always use form in the current year's Program Guide directly from National.

### Outside Assistance Form

Long-Term Problem \_\_\_\_\_ Division \_\_\_\_\_

Membership Name \_\_\_\_\_ Membership # \_\_\_\_\_

City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Country \_\_\_\_\_

We understand that it is against the rules for anyone other than the team members to design, build or present the long-term problem solution.

We understand that any team member who was ever on our team must remain on our roster and will count as a team member.

We realize that we may get instruction in various areas of design and construction or in performance techniques, but know that these instructions may not be specific to the long-term problem solution. By signing below, we testify that we have followed all of the rules regarding outside assistance. If there are any exceptions, we have listed those.

**WE HAD HELP WITH:** (Please describe any assistance with **your specific problem solution** if you had any. State **NONE** if no assistance was received. Also, please list names of former team members not on your roster, if any, and when they last worked with the team.)

Coach #1: \_\_\_\_\_

Coach #2 \_\_\_\_\_

Coach #3 \_\_\_\_\_

Team Member \_\_\_\_\_  
Birthday: \_\_\_\_\_ Grade: \_\_\_\_\_

Team Member \_\_\_\_\_  
Birthday: \_\_\_\_\_ Grade: \_\_\_\_\_

Team Member \_\_\_\_\_  
Birthday: \_\_\_\_\_ Grade: \_\_\_\_\_

Team Member \_\_\_\_\_  
Birthday: \_\_\_\_\_ Grade: \_\_\_\_\_

Team Member \_\_\_\_\_  
Birthday: \_\_\_\_\_ Grade: \_\_\_\_\_

Team Member \_\_\_\_\_  
Birthday: \_\_\_\_\_ Grade: \_\_\_\_\_

Team Member \_\_\_\_\_  
Birthday: \_\_\_\_\_ Grade: \_\_\_\_\_

**NOTE:** This form may be photocopied or scanned into a computer, but it may not be altered in any way.

## **Problem Clarification Form**

(*FINAL* submittals by Feb. 15, year of tournament)

***Always use form in the current year's Program Guide directly from National.***

No longer using form. Access online at  
[www.OdysseyoftheMind.com](http://www.OdysseyoftheMind.com)